# Instructions for accessing the online Cross-cultural Care Program for Aged Care Staff

## Step 1: Accessing the program
Go to: [www.flinders.edu.au/cross-cultural-care](http://www.flinders.edu.au/cross-cultural-care)

*If you are not already registered with Open Learning, you will need to create a username and password before you start. Please follow these steps:*

## Step 2: Create a username
A username is a personal ID for you to use online. It is also a way for you to remain anonymous when you are online. Some people use their initials and a favourite number, for example “LBD2000”. You may have to try a few combinations if someone else is already using the username you are trying.

## Step 3: Creating a password
Usually, a password must be 8 characters in length and have a mixture of letters and numbers, for example “Banana25”. You may also like to add a capital letter.

## Step 4: Find the course
Search for “Cross-cultural Care Program for Aged Care Staff” or use the link above.

## Step 5: Get help with module navigation
On the **Welcome** page, there is information about how to move around within the modules and within the program.

## Step 6: Start the program
You will be able to view the whole program but only have to review modules that are relevant to your work.

## Step 7: Our survey
Your feedback is very important to us. Please complete our **Survey** for the modules you undertake. The survey will take **under five minutes** to complete. A link to the survey can be found in the **Summary** section.

## Step 8: Need Help?
Please contact your team leader or supervisor.